

WAKE FOREST URBAN FORESTRY BOARD

MINUTES

June 8, 2009

7:00 p.m.

Members Present: Austin Proctor, Don Daria, Earl Creutzburg , Everett Bolton, John Pelosi,
Members Absent: John Patterson, Paul Krebs, Mike Brafford, Jeff Yokovich, and Pete Thibodeau (ex officio)
Staff: Ann Ayers

CALL TO ORDER

The Wake Forest Urban Forestry Board meeting was called to order at 7:00 p.m.

APPROVAL OF MINUTES

ACTION: John Pelosi made a motion to approve Minutes from June 8, 2009. Earl Creutzburg seconded the motion. The motion was approved 5-0.

NEW BUSINESS

a. Designation of Street Tree Corridors: Staff asked the UFB members to be thinking of signature trees for the main corridors of Town. Some of the following corridors have already been identified:

- South Main Street will have the Carolina Beauty Crape Myrtle from the roundabout at the Seminary to NC 98 Bypass.
- White Street in Downtown Wake Forest will have the Bosque Elm.
- South Franklin Street will have the Princeton Elm from the NC 98 Bypass to Wait Avenue.
- NC 98 Bypass will be a combination of the Emily Brunner Holly and Chastetree.
- Use the tree seen on the Seminary Campus somewhere – it has white catkins in bloom now and large lance shaped leaves.

Action: Staff will begin mapping these corridors. The UFB will look at other main corridors and come up with recommended tree species to provide the most uniform corridor in accordance with the stated policies of the Wake Forest Community Plan.

b. Budget Update: The budget was approved at last year's funding level.

OLD BUSINESS

a. Maintenance Contracts: Staff is working with Purchasing to finalize the contract documents. Notice will be provided to bidders on June 11, 2009. A mandatory pre-bid

meeting will be held on June 17, 2009. Quotes are due on July 8, 2009. Documents are attached.

- b. **North Main Street Median:** The median is looking weedy. Staff has made detailed expectations for weed control in the planting areas of the median part of the new contract for landscape maintenance. This does not include getting better grass with fewer weeds in the grassy portions. We would need to make a decision to apply monthly chemicals to produce a higher quality turf.
- c. **Street Tree Planting Project:** Two of the Crape Myrtles are dead at 513 and 521 S. Main Street. Replacement will be done in the fall.
- d. **Web Pages:** Draft web pages are running on the Planning Services Section of the Town's web site. The second page dealing with street tree easements on private property has been added

Action: Staff will continue to work with Bill Summers to update these pages.

ADJOURNMENT

There being no further business, Earl Creutzburg made a motion to adjourn the meeting. Everett Bolton seconded the motion. The meeting was adjourned at 7:45 p.m.

John Patterson, Chairman

Ann Ayers, Planner/Secretary